

Wonka production calendar

Production item	Date	Who plans/executes
Scripts, production calendar, intro email to team	9/15	Producer
Introduction and brainstorming meeting	10/15	Stage manager
Preliminary scenic drawings	11/20	Scenic designer
Production meeting 1	11/19-12/2	Stage manager
Final scenic drawings	12/4	Scenic designer
Promotional photos	12/9	Producer/cast
Rehearsals start	12/11	Directors/cast
Start to build set	12/18	Technical director/build crew
Print posters and hang	12/20	Producer
Prop and scenic pickup	1/3	Props/scenery
Lighting plot due	1/4	Lighting
Costume fittings	1/5-1/6	Costumes
Production meeting 2	12/26-1/6	Stage manager
Cast off book	1/6	Cast/stage manager/directors
Set build complete	1/7	Technical director/build crew
Pit band rehearsal	1/7	Music director/musicians
Scenic paint begins	1/8	Scenic
Cast moves to stage	1/8	Directors/cast
Program proof to print	1/10	Producer
Lighting focus	1/10-1/11	Technical director/lighting
Sound and lighting dry tech	1/13	Stage manager/all crew
Tech with actors	1/14-1/16	All
Preview performance	1/17	All
Opening night	1/18	All